

NAFAA FALL CONFERENCE MEETING MINUTES
SUNSET STATION HOTEL & CASINO
November 18th, 2004, Henderson, NV

9:15 a.m.: Called to order by Jacquie Carroll, 04-05 NAFAA President, University of Phoenix, Reno
35 members present = quorum

Project Starfish:

Rhonda Groce presented books and offered to take any extra supplies from lenders to school. The donations will be delivered to Reynaldo Martinez Elementary School, which has the highest homeless population in Nevada. The principal's vision is to build an all-inclusive health center for the community. This will include a medical and dental center. It is also his/her vision to send backpacks of food home on weekends.

Old Business:

• **Committee Reports:**

Conference committee: Tip Ryan, NELA and Rhonda Groce, University of Nevada, Las Vegas– Co-chair and Chair;
117 registered, 28 exhibitors. The evaluation will be sent via email for members to complete.

Membership Committee: Annie Webber, University of Phoenix, Reno – Chair;
Thanked membership for responsiveness and attendance.

Historian: Laura Whitelaw, Western Nevada Community College – Chair;
Jacquie and Laura explained that they are still working on collecting pictures and putting together scrap books. Email or send whatever history you have to Laura.

Technology/Website Committee: Eric Ordonez, University of Phoenix, Reno - Chair;
Eric is looking for involvement from vendors on website. He will be adding a history and search link to website. Jacquie asked for suggestions on website, i.e. credit card payments, online registration?

Nominations and Elections Committee: Christina Twelves, Nevada State College – Chair;
Expect an email in December. Elections are in February. Jacquie mentioned that members should be checking if they have access to list serve. Any member can nominate or volunteer nominations emailed to Christina, who will contact nominees and put ballot together.

* signifies that this portion is not a committee.

Training Committee: Ann Hope, Career College of Northern Nevada - Chair;

There are 18 registrants for WASFAA/NAFAA training from northern Nevada and 10 from the south. Perhaps the numbers are low due to the training is right before the Nevada day holiday. Jacquie asked for suggestion. Tina Holcomb suggested we update the website to include all conference/training dates in area (federal, state, regional, etc...).

Newsletter: Jacquie Carroll, University of Phoenix, Reno – Chair;

Jacquie and Renee McCloud have been working on the newsletter. They ask that first time attendees submit a paragraph for the newsletter.

***Minutes:** Anita Daphnis, Nevada State College – NAFAA secretary;

Past minutes were distributed from fall 2003 conference. There was not a quorum to approve the minutes at the previous business meeting. Motion made to accept the minutes by Debra Gambill, University of Southern Nevada; Laura Whitelaw, WNCC seconded. Minutes passed unanimously. Minutes passed out for info. from last executive board meeting.

By-Laws Committee: Paige Hurley, Truckee Meadows Community College – Chair;

Copy of revisions to Bylaws distributed. Attempted last two years to modify by-laws but have not had quorum. At September teleconference and last meeting, November 2004, modifications were compiled and presented today. The summary of changes are: membership year, offices term, handling vacancies in office, minor changes to language and meeting of executive board, 501 (c)(3) removed from article 13, amendment to Bylaws changed to 1/3 of active members from 2/3. Al Camp, WNCC moved; Renee McCloud, UNR, seconded. Discussion that changes, if approved, will be posted to website. 36 for change, 1 opposed. Motion passed with 2/3 vote.

Jacquie Carroll presented Marsha Dupree with a plaque of appreciation for 2 years presidency. Marsha said she is encouraged by current board and attendance at conference.

Awards Committee: Diane Van Wie, Le Cordon Bleu College of Culinary Arts – Chair;

Best service presented yesterday to Rhonda Neale, University of Nevada, Las Vegas. Otherwise there was no report.

***Treasurer's Report:** Al Camp, Western Nevada Community College – NAFAA Treasurer;

Al distributed treasurer's report for 2004-2005. \$13,792.11 balance before conference. More than \$25,000 received from vendors. Accounts receivable is still collecting for conference fees. 2004 total conference cost approximately \$14,000. Motion made to accept by Tina Holcomb, TMCC; Ann Hope, CCNN, seconded. Treasurer report passed unanimously.

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Scholarship Committee: Kelvin Howell, University of Phoenix, Reno and Charlotte Curtis, Department of Education – Co-chairs;
Charlotte encouraged everyone to apply. There were 15 applicants for the NAFAA conference scholarship. Recipients from the north were Paige Hurley, TMCC and Laura Whitelaw, WNCC. Recipients from the south were Sara Covert of CCSN; Natasha Walden, Erik Larkin, Brian Silver, and Juanita Ramirez, all of Le Cordon Bleu. Each were asked to write a small entry for the newsletter.

New Business:

Conference committees and supporters were recognized by Jacquie Carroll and presented with gifts.

- Motion for NAFAA President-elect Renee Baker, TMCC to be sent to the NASFAA leadership conference. Tina Holcomb, CCSN, moved motion and Annie Webber, UOP, Reno, seconded. Motion approved unanimously.
- Motion for NAFAA outgoing president to WASFAA conference. Tina Holcomb, CCSN, 1st and Anita Daphnis, NSC, seconded. Motion approved unanimously.

Meeting adjourned at 10:03 a.m.