

NAFAA SPRING CONFERENCE MEETING MINUTES
DOUBLETREE PARADISE VALLEY HOTEL
May 16th, 2004, Scottsdale, AZ

10:05 a.m.: Called to order by Marsha Dupree, 03-04 NAFAA President, University of Nevada, Reno

18 people present, 14 voting members present.

Minutes: Past minutes were distributed from fall 2003 conference. Amendments made to the minutes by Al Camp, WNCC. Motion to accept the minutes with corrections by Renee Baker, TMCC; Al Camp, WNCC seconded.

Treasurer's Report: Al Camp, WNCC, distributed treasurer's report for 2003-2004. Al's suggested method of paying for fall 2004 conference was to pay first half of deposit before this fiscal year ends, second deposit to be paid into the new year and the last payment to be paid before conference begins. Al was unable to contact Ann Hope to help with incorporation status. Motion to accept treasurer's report by Mona Concha-Buckheart, TMCC; Laura Whitelaw, WNCC seconded.

Old Business:

- **Committee Reports:**

Awards Committee: Rhonda Groce, UNLV – Chair

No report

By-Laws Committee: Paige Hurley, TMCC - Chair

Copy of revisions to By-Laws distributed. By-Law changes address the protocol when executives leave and how change is handled. Paige mentioned there is no reference to how committees work and how people are elected. Paige suggested changing quorum for passage of by-laws. There should be a push to get southern Nevada more active in NAFAA. Thirty-eight votes were needed to pass by-laws, but the votes fell short by two votes.

Conference committee: Yvonne Hicks, College Loan Corp. and Jacquie Carroll, UOP – Co-chair and Chair

The two commented that there was good participation.

Historian: Laura Whitelaw, WNCC - Chair

Laura is still trying to look for more information on NAFAA history.

Membership Committee: Debra Gambill, Nevada College of Pharmacy – Chair

No report.

Newsletter:

Jacquie Carroll, UOP, suggested increasing stipend for president-elect to \$1250 for the NASFAA conference. You can email Jacquie about your favorite session

attended at WASFAA spring conference, so she can pass it on to the WASFAA newsletter. Also, email her on all new hire update information and news.

Nominations and Elections Committee: Sandy Guidry, University of Nevada, Reno – Chair
(Her update was given during the By-Laws committee report.)

Scholarship Committee: Renee Baker, TMCC - Chair
Kelvin Howell won the 2004 WASFAA spring conference scholarship. Two recipients have been selected for 2004 Summer Institute. There needs to be a new chair for this committee since Renee Baker is our new president-elect. The committee will wait until June to select two \$500 student scholarships for 2004-2005 school year.

Technology/Website Committee: Tina Holcomb, CCSN - Chair
Mona Concha-Buckheart, TMCC, suggested analyzing hits on NAFAA's website. Jacquie will look into this option.

Training Committee: Mona Concha-Buckheart, TMCC;
There was an average of 15 people for the last WASFAA fall training. More involvement is needed throughout the state. There will be a federal training on November 9th at TMCC for verification and R2T4. Marsha Dupree, University of Nevada, Reno, suggested offering scholarships to get people to attend. Give Mona more ideas on types of future training we need.

- **President's goals for 2003-2004.** Marsha Dupree's, University of Nevada, Reno focus was on revising the by-laws, incorporating NAFAA, researching NAFAA's history, receiving feedback from NAFAA survey's and NAFAA's participation in College Bowl Sunday. Eighty-one books were donated to Smithridge Elementary School under project starfish and scholarships were given to students.

Gifts were given to committee chairs and executive council members.

New Business:

Jacquie Carroll, University of Phoenix, is now presiding as president.

- **President's goals for 2004-2005.** Jacquie Carroll, University of Phoenix, would like to continue working for NAFAA's participation with College Bowl Sunday, continue revision of By-Laws, rewarding scholarships for active service within NAFAA, foster more participation throughout Nevada, working on a handbook on typical expectations of committees, create newcomer and volunteer welcome sessions, actively mentor and encourage members and identify people on committee's that would be good for continuity.

First week in June the new chair list, old NAFAA membership list and newsletter will go out. Mid-June we will see list updated with new chairs. A survey will be

sent out on how to better NAFAA. Need to appoint representative member at large, it will be based on schools not represented.

- **2004-2005 NAFAA Officers**

Jacquie Carroll - President

Renee Baker – President-Elect

Al Camp – Treasurer

Anita Daphnis – Secretary

Marsha Dupree – Past-president (currently she is no longer in Financial Aid)

Meeting adjourned at 11:00 a.m.: Al Camp moved to adjourn, Renee Baker seconded.